



Colegio de Trinitarios  
C/ Trinidad, 1  
28801 Alcalá de Henares (Madrid)  
Telfs. 91 885 52 52 /  
Fax. 91 885 52 48  
Web. [www.institutofranklin.net](http://www.institutofranklin.net)

---

INSTITUTO UNIVERSITARIO DE INVESTIGACIÓN  
EN ESTUDIOS NORTEAMERICANOS

**PICK-UP INFORMATION**

Dear student,

Here you have the information about our pick-up service from Barajas Airport to Alcalá. Those students living in families will be taken to Plaza Cervantes where host families will be waiting for them. Those students who will stay in residences will be taken to the dorms.

Pick-up days	Pick-up times
May 31 <sup>st</sup> for June Program	10:30 am 1:00 pm 5:00 pm
July 1 <sup>st</sup> for July Program	
September 1 <sup>st</sup> for Fall 2010 Program	

Madrid- Barajas Airport has 4 terminals. We will be waiting for you, with this sign just after luggage lounges



If you do not find us look for the following meeting point:

**Terminal 1**

Lounge 1 and 2

On your right "American Express" office



**Terminal 2**

Lounge 5 (European and domestic Flights)

On your right "Airport Information AENA"

Lounge 6 (European and domestic Flights)

On your left "Airport Information AENA"

**Terminal 4**

Lounge 10 and 11

In front of you "Meeting Point"



For any help please contact:

**INSTITUTO FRANKLIN office** (9:00a.m to 18:30p.m) 91 885 52 52

**Ana Rodríguez, Housing Coordinator** 669 066 164

[ana.rodriguez@Institutofranklin.net](mailto:ana.rodriguez@Institutofranklin.net)

**Antonio Fernández, Program Coordinator** 618 79 00 37

[antonio.fernandezm@uah.es](mailto:antonio.fernandezm@uah.es)

For further information please refer to our web page at: <http://www.institutofranklin.net>

Those students, who for personal reasons, arrive to Madrid before the pick-up dates and wish to be picked up at the airport on the dates and times scheduled by INSTITUTO FRANKLIN, can use our service to Alcalá. They need to inform the Housing Coordinator at: [ana.rodriguez@Institutofranklin.net](mailto:ana.rodriguez@Institutofranklin.net). The meeting point will be at Barajas Airport Terminal 1 at the American Express Office which is next to gate number 1.

Students who do not want to use our pick-up service will be responsible for their trip arrangements to Alcalá. If you want to take a taxi from the airport to Alcalá the approximate price is around 35 / 40 € We recommend you to ask for a receipt.

Host families will accompany their students to the INSTITUTO FRANKLIN on the first day of the Orientation Sessions. Students living in residences will be accompanied by a staff member from the INSTITUTO FRANKLIN.

**INSTITUTO FRANKLIN will not be responsible of picking up those students who arrive at different dates or times.**