



## Letter of Recommendation

Please return the recommendation letter in a sealed envelope.

<b>Name of the Student:</b>
Institution in the US:
Mailing Address:
Degree Program:

<b>Recommender</b>
Name:
Title:
Institution:
Prof. Address:
Telephone:
E-mail address:

**Please rank the student** (1= poor; 2= below average; 3= good; 4= above average; 5= excellent).

Ability to get along with others	1	2	3	4	5
Adaptability	1	2	3	4	5
Foreign language ability	1	2	3	4	5
Integrity	1	2	3	4	5
Maturity	1	2	3	4	5
Motivation	1	2	3	4	5



**Letter of Recommendation (continued).**

**Dear Recommender:**

The University is interested in a letter which refers to the applicant's potential and his/her academic and professional achievements. Detailed descriptions of academic strengths and weaknesses are more helpful to the candidate than routine praise. Describe how long you have known the applicant and comment about his/her character, maturity, integrity, motivation as well as their adaptability of living and working in an international context. The experience upon which the opinion of the writer is based should be described. Please attach your letter of recommendation, preferably printed on your institutional letterhead, to this document.

Signature \_\_\_\_\_ Date \_\_\_\_\_